

SITE AUDIT: H&S and Quality Control Review Report

Prepared by:

H&S Manager
 Site Manager
 Division Mngr

Client's name:

Site Address:

Town:

Post Code:

1 Has the operative(s) completed the relevant signing-in sheets, risk assessments, and method statements?

2 Does the operative possess the correct PPE, documentation and equipment to carry out the work safely and efficiently?

- Lock-off kits
- Safety paperwork
- Test Equipment conforming to GS38 and is good working order
- Warning Tape and Notices
- PPE face mask
- Fire extinguishers and hot works kit
- Electrical reference books
- First aid kit & Yellow Bag
- Dust sheets, cleaning kit and waste bags

3 Is the operative observing good housekeeping rules, and protecting the owner's/tenant's personal property in the work area?

4 Has operative performed safe isolation correctly?

5 Has the assessor confirmed their spot checks on the electrical accessories installed by the operative proven to be satisfactory?

6 Has the assessor confirmed with their own tests the operative's own recorded electrical test results?

7 Confirm that a review of the way the electrical certificate(s) have been completed by the operative(s) is satisfactory?

8 Has the site manager, owner or tenant made any positive or negative comments that should be acted upon as a follow-up action?

Comments:

This review was carried out by:

Date

Company

Print name

Please print name legibly

Signature

Sign here