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Hot works includes any task that involves the application of heat in the form of heated wires, surfaces or flames. It also includes cutting or grinding that causes heat through friction, or tools that create sparks.

A Hot Works Permit Number must be obtained from Head Office before any works commences.

S.1	Site address:		Date:	
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S.2	Describe hot works:
<p>THIS PERMIT IS ONLY VALID FOR ONE WORKING DAY</p> <p>This Hot works permit must be completed and returned to S.8 of the Site File. When the Site File is returned to Unit J5, transfer the permit to the Hot Works lever-arch file in the main office. Please sign the last column of that month's control sheet to confirm the permit has been filed.</p>	

		To be completed by the operative carrying out the hot works immediately before commencing work		
S.3	FIRE PRECAUTIONS TO BE EXERCISED BY OPERATIVE REQUESTING PERMIT:	Yes	No	Comments
	Will you ensure suitable fire extinguishers will be available in the immediate vicinity?			
	Will the source of heat be safely extinguished and isolated when not in use?			
	Can you confirm you know what combustible material are involved?			
	Will you check opposite sides of wall/ceilings for combustibles?			
	Will you arrange that all combustibles been moved to a safe area or been protected?			
	Will you purge all containers/pipes of flammable liquids or gasses?			
	Will you ensure all floor and wall openings been covered?			
	Will you ensure the floor will be swept and wetted down where necessary?			
	Will you ensure any smoke / thermal detectors will be temporarily neutralised by a qualified electrician and re-instated after the work has been completed?			
	Will you remain for the full 90-minute fire watch, or notify HO you will appoint another competent and trained operative to stand the watch for you?			State name of substitute fire watcher
	STOP If you have answered "No" to any of the above questions. Do not proceed until you have completed all of the safety checks.			
	Confirm you consider it is safe to proceed with the hot works?			

S.4	Operator's signature:	<p>DECLARATION BY OPERATIVE CARRYING OUT HOT WORKS</p> <p>I have inspected the site and ensured all the applicable controls are in place. I believe it is safe to request and proceed with the hot works.</p>				
	Print Name:		Start Time:		End Time:	

S.5	Operator's signature:	<p>FIRE WATCH & FINAL CHECK AFTER COMPLETING THE HOT WORKS</p> <p>I have monitored the work site and all adjacent areas where sparks may have spread during, and for at least 90 minutes (30 minutes continuous and then at regular intervals for 60 minutes) after the hot work was completed. No residual fire hazard conditions are considered to exist.</p>				
	Print Name:		Start Time:		End Time:	