

## Weekly Timesheet for individuals engaged as Casual Workers

**Warning:** All the information requested below must be legibly completed. Timesheets that are incomplete and/or unsigned will be rejected, which will delay settlement. The time of arrival and departure onsite recorded here *must* match the times recorded on the sign-in sheets of the *Site Safety Files* (SSF) kept on site. Failure to record your presence on a site when an SSF is present is a breach of our H&S Policy, and it will end your working arrangement with Marisco.

				Time on Site must match entries on SSF		
Date	Site Address	Postcode	Job No.	Time of Arrival	Time of Departure	Hours claimed
				Total Hours Claimed		

Print name		Signature	
Date form submitted			