

## Safe System of Working (SSOW)

Email: HealthandSafety@mariscosouth.co.uk

Site		Folio Ref:	
Subject	Asbestos Removal – ACM Tiles		
Legislation and HSE Guidance	<ol style="list-style-type: none"><li>1. Control of Asbestos Regulations 2012. Links: <a href="#">Regulations</a> or <a href="#">HSE</a>.</li><li>2. <a href="#">L143</a>: Managing and Working with Asbestos.</li><li>3. <a href="#">A23</a>: Removing asbestos-containing floor tiles and mastic.</li><li>4. <a href="#">em4</a>: Using a Class H vacuum cleaner for asbestos.</li><li>5. <a href="#">em5</a>: Wetting asbestos materials.</li><li>6. <a href="#">em6</a>: Personal protective equipment (including RPE).</li><li>7. <a href="#">em7</a>: Using damp rags to clean surfaces of minor asbestos contamination.</li><li>8. <a href="#">em8</a>: Personal decontamination.</li><li>9. <a href="#">em9</a>: Disposal of asbestos waste.</li></ol>		
Materials & Equipment	<ol style="list-style-type: none"><li>1. Materials as specified by the client's scope of works.</li><li>2. FFFP3 half-face mask if clean-shaven. Full hood for operatives with beards or stubble. Masks must have a UK-assigned factor of 20 or more.</li><li>3. Disposable overalls – Type 5 (BS EN ISO 13982-1+A1)</li><li>4. A sufficient number of clear and red polythene bags and/or sheets, which must display the UN-approved CDG hazard label for asbestos.</li><li>5. Tape to seal each bag.</li><li>6. Warning tape and notices.</li><li>7. Class H vacuum cleaner (BS 8520) for large areas.</li><li>8. Sharp knife, hammer, scraper, dustpan, and shovel.</li><li>9. Garden-type sprayer containing wetting agent.</li><li>10. Bucket of water and rags</li><li>11. A sealable container in the intended vehicle to receive and transport waste.</li></ol>		
Mandatory paperwork to be completed by operatives	<ol style="list-style-type: none"><li>1. Asbestos removal RAM (to be signed off by operatives)</li><li>2. Asbestos Permit to Work (Number to be obtained from HO)</li><li>3. Consignment note to record transfer of bags from site to store / disposal site</li><li>4. Decontamination sheet in the event of an unplanned contamination of site/vehicle.</li></ol>		

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<b>Method</b>	<ol style="list-style-type: none"><li>1. To prevent harm to any person or animal that might be affected by the removal of ACM Tiles, it is essential all operatives strictly comply with all the rules in this SSOW.</li><li>2. If you cannot secure the site against unauthorised entry; or you do not possess the right equipment, PPE and RPE; or you have not obtained a <i>Permit to Work</i> number from Head Office; do <u>not</u> start the work until you have all the correct procedures in place.</li><li>3. Only operatives who have received asbestos removal training in the last 12 months can undertake the removal of ACM tiles.</li><li>4. Operatives must use one of the three types of approved RPE to carry out the work:<ul style="list-style-type: none"><li>• A 'use-once' disposable FFP3 Half-Face Mask: They must be clean shaven and have been face-fit tested within the last 12 months with the same disposable FFP3 half-face mask they intend to use on this assignment.</li><li>• A semi-Disposable FFP3 Half-Face Mask: Disposable FFP3 Half-Face Mask: They must be clean shaven and have been face-fit tested within the last 12 months with the same FFP3 half-face mask they intend to use on this assignment. The mask must have been cleaned and maintained with the filters changed in accordance with the manufacturer's instructions.</li><li>• A VersaFlo™ powered hoods.</li></ul></li><li>5. Upon arrival operatives must clear and secure the space from which tiles are to be removed against unauthorised access.</li><li>6. Operatives must complete the combined <i>Permit to Work</i> and <i>Risk Assessment</i> for the removal of ACM Tile. This will involve confirming with AJT or REK when the work will begin and where, as well as obtaining a <i>Permit to Work reference number</i> from Head Office.</li><li>7. Operatives must follow the procedures explained in the HSE guides L143, and em4 to em9, when undertaking the removal of the tiles, bagging-up and cleaning-up the site.</li><li>8. At the conclusion of the job, the operatives must confirm how, who and when the contaminated waste bags will be removed from this site to either:<ul style="list-style-type: none"><li>• The temporary store at Unit 5, Elliott Rd; or</li><li>• Direct to an approved commercial disposal site who receives asbestos waste.</li></ul></li><li>9. Operatives are reminded only properly sealed, double bagged waste is licenced to be transported in a sealable, closed container within their van. It is illegal to transport loose contaminated waste bags in the back of a vehicle.</li></ol>
<b>Unplanned site/vehicle contamination</b>	<p>Operatives must be familiar with and follow the normal asbestos decontamination procedure set out in the HSE guidance <a href="#">em8</a> in the event of any unplanned contamination of a site or a vehicle.</p> <p>Operatives must also be familiar with the emergency procedure to follow in the event of an accidental contamination of an individual who is not wearing the any PPR or RPE.</p>