

Marisco Group Unit 5, West Howe Industrial Estate Elliott Rd, Bournemouth, BH11 8JY Tel: 01202 474001

Email: HealthandSafety@marisco-group.com

161. 01202 474001

## Safe System of Working (SSOW)

Site	Folio Ref:
Subject	Working on Fire Doors
Introduction	Carrying out repairs on fire doors is an essential part of the refurbishment service we offer our clients. If you are listed as a trained and 'competent' operative to undertake such work, there is no rational reason why you should be concerned about effecting any repairs needed to a fire door to make it safer, provided you follow the provisions in the following decision tree analysis: Call Ralph Elliott-King on 012021 474001 if you are unsure about any aspect of repairing a fire door installation.
No No Has the client in writing requested we compromise door cert  Do not carry out the requested work	that the rk will not their fire    Does the requested work involve trimming any tes   No
Materials & Equipment	<ol> <li>It is essential that every component of the materials and door furniture you intend to use, must allow you to accurately record the following information on this form:         <ul> <li>a. Manufacturer;</li> <li>b. Component description</li> </ul> </li> </ol>

- c. Part number;
- d. Which British Standard it conforms to.
- 2. The above requirement applies to every separate component to be used. For example, if a piece of door furniture comes with its own fixing screws, then it will be sufficient to record the detail of the primary piece of door furniture. If you must supply separate screws, it will be necessary to record the source of the screws and confirm they are fire rated to the correct British Standard.

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Required PPE	<ol> <li>Normal safeguards of using electrical hand tools and sharp tools</li> <li>Face masks to prevent inhalation of dust if cutting and planning wood.</li> </ol>
Building Standards	The HSE have formed a new division to enforce Building Standards as one of the outcomes of the Grenfell fire tragedy.  This means both Marisco and our operatives must be able to demonstrate to the HSE not only a working knowledge of H&S, but applicable Building Standards too.  Marisco is already planning an educational programme to build on our existing knowledge and understanding of applicable building standards. This is to ensure we meet the challenge that has been laid down by central government to drive up compliance standards in the sector.
Record of Works	Record the manufacturer, product ID, and fire safety rating (British Standards) for each item installed:
	Installer: Date:

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